



ELSEVIER

Elsevier Australia
(A division of Reed International
Books Australia Pty Ltd)
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Chatswood DC NSW 2067
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Credit Application Form

CONFIDENTIAL

Trading Name: _____

Address: _____

_____ Post Code _____

Phone: () _____ Fax: () _____ Email: _____

Mailing Address: _____

Commencement date of trading: _____

Mode of Business (i.e. Bookshop, Newsagency, Medical Practice, etc) _____

Are Premises owned? Rented? Years traded at above address: _____

Debtor Details

A. Sole Proprietors and Partnerships Only

Business Name: _____

Proprietor's Full Name: _____

Private Address: _____

Tel: _____ Date of Birth: _____

B. Companies

Company Name: _____

A.C.N. _____ Date & Place of Incorporation: _____

Registered Office: _____

Directors & Secretary (Full Name): _____

Private Address: _____

Tel: _____

If this is your first business venture, please give brief details of business activities of principals over the last five years:

Banking Details (Name & address of bank at which trading account is held:

Trade References (Name, Address & Phone Numbers of three trade referees)

1. _____

2. _____

3. _____

Privacy Act Agreement (*Please read carefully*)

Note: **Elsevier Australia (a division of Reed International Books Australia Pty Ltd)** hereafter referred to as *Elsevier Australia*.

The supplier may give information about you to a credit reporting agency, but only limited kinds of information allowed under section 18E (1) of the Privacy Act 1988 (Commonwealth). This includes:

- Identity details;
- the fact that you have applied for credit and the amount;
- the fact that you being a director have offered to act as Guarantor in respect of a loan or an application for a loan;
- the fact that the supplier is a credit provider to you;
- payments overdue for at least 60 days and for which collection action has commenced;
- advice that payments are no longer overdue;
- cheques drawn by you for an amount not less than \$100 which have been dishonoured more than once;
- that credit provided to you by Elsevier Australia has been paid or otherwise discharged;
- that Court judgements or Bankruptcy Orders have been made against you;
- that you have in the opinion of Elsevier Australia committed a serious credit infringement.

Statement by Applicant(s) for Credit

(Please read carefully before signing – where more than one applicant, each applicant to sign).

1. Giving information to a Credit Reporting Agency (Section 18E(8)(c) Privacy Act 1988). Elsevier Australia has informed me that it may give certain personal information about me to a credit-reporting agency.
2. Access to Commercial Credit information (Section 18L(4) Privacy Act 1988). In order to access my application for personal credit, I/we agree to Elsevier Australia obtaining a report and/or using information about my commercial activities or commercial credit worthiness, from a business which provides information about the credit worthiness of persons.
3. Access to Consumer Credit information (Section 18K(1)(b), Privacy Act 1988). In order to access my application for commercial credit, I/we agree to Elsevier Australia obtaining from a credit-reporting agency a credit report containing personal credit information about me/us in relation to commercial credit provided by Elsevier Australia.
4. Access to Credit Information for the Purposes of Collection of Overdue Payments (Section 18K(1)(h) Privacy Act 1988 (Cth)).

I/we agree to Elsevier Australia obtaining at any time during the currency of this agreement a credit report containing personal information about me/us from a credit-reporting agency for the purpose of collection of payments, which are overdue in respect of commercial credit provided by Elsevier Australia. This agreement will remain current whilst any monies are outstanding to Elsevier Australia.

On behalf of my company/Partner/Myself, I/we agree to pay you any collection and legal costs incurred by you in the recovery of monies owed.

I/we hereby apply to establish credit facilities with Elsevier Australia and agree to abide by the attached terms and conditions. I/we understand that a credit check will be undertaken as part of this application and that I/we have read and understood the acknowledgement and authority regarding the Privacy Protection of Information.

Sole Trader Applications

Name: _____ Date: _____

Partnership Applications

Name: _____ Date: _____

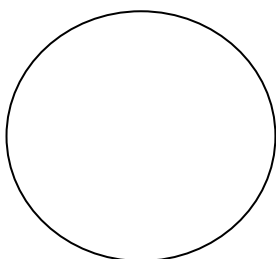
Name: _____ Date: _____

Name: _____ Date: _____

Name: _____ Date: _____

Name: _____ Date: _____

Company Applications



Affix Company Seal

Director (signature)

Director Secretary

Date: _____